

Rutland County Council

Catmose Oakham Rutland LE15 6HP

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Minutes of the **MEETING of the STRATEGIC OVERVIEW AND SCRUTINY COMMITTEE** held in the Council Chamber, Catmose, Oakham, Rutland, LE15 6HP on Thursday, 21st March, 2024 at 7.00 pm

PRESENT	Councillor R Ross (Chair) Councillor L Stephenson (Vice Chair) Councillor T Carr Councillor M Chatfield Councillor H Edwards Councillor S Lambert Councillor K Payne Councillor R Powell	
APOLOGIES	Councillor K Corby Dawn Godfrey Andreas Menzies	Strategic Director of Children and Families Education Representative - Roman Catholic Diocese
PORTFOLIO HOLDERS PRESENT	Councillor T Smith	Portfolio Holder for Children and Families
OFFICERS PRESENT	Gill Curtis Kulwinder Bola Jane Narey (Clerk)	Head of SEND, Inclusion and Learning SEND Improvement Programme Manager Scrutiny Officer
ATTENDED	Councillor R Payne	

1 WELCOME AND APOLOGIES RECEIVED

The Chair welcomed everyone to the meeting. Apologies were received from Councillor Kevin Corby, Dawn Godfrey, Strategic Director for Children and Families and Andreas Menzies, the Education Representative.

2 RECORD OF MEETING

The minutes of the meetings held on the 25th January 2024 and the 8th February 2024 were approved as an accurate record.

3 ACTIONS ARISING

There were no actions arising from the meetings held on the 25th January 2024 and the 8th February 2024.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 PETITIONS, DEPUTATIONS AND QUESTIONS

No petitions, deputations or questions were received.

6 QUESTIONS WITH NOTICE FROM MEMBERS

No questions with notice with notice were received from Members.

7 NOTICES OF MOTION FROM MEMBERS

No notices of motion were received from Members.

8 CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE IN RELATION TO THE CALL-IN OF A DECISION

No call-ins were received.

9 SCRUTINY COMMITTEE RECOMMENDATIONS/OUTCOMES

Details of the committee's comments and views regarding the Integrated Budget Plan and Medium-Term Financial Strategy for 2024-2025 and 2027-28 and Cabinet's response were noted.

10 REVIEW OF THE WORK PLAN

The work plan and the list of proposed items were reviewed. During the discussion, the following points were noted:

- Three matters were raised as possible items to be added to the pending items list:
 - i. Levelling Up Fund – the new Economic Development Strategy.
 - ii. Housing Associations: residents experience
 - iii. Council Tax Discretionary Fund and Support Scheme
- The Clerk confirmed she would send a 'Scrutiny Proposal Form' for members to complete.

11 SEND PROGRAMME UPDATE

Report No. 40/2024 was received from Councillor Tim Smith, Portfolio Holder for Children and Families, Gill Curtis Head of SEND, Inclusion and Learning and Kulwinder Bola, SEND Improvement Programme Manager. During the discussion, the following points were noted:

- A presentation was received from the Head of SEND, Inclusion and Learning and the SEND Improvement Programme Manager – copy attached.

- The number of Education, Health and Care Plans (EHCPs) had risen from 197 in 2019 to 342 in 2024 and, if left unchanged, the deficit in the High Needs Block Fund was forecast to be £16.9 million by 2029/30.
- The Delivering Better Value Programme would not balance the budget but it would help decrease costs.
- Rutland was inspected by Ofsted and the Care Quality Commission (CQC) in May 2023 and was one of only four areas in the country at that time to receive the highest possible inspection outcome for children's SEND services.
- Rutland County Council was also the lead member for the Department for Education's [Change Partnership Programme](#) for the Leicester City, Leicestershire and Rutland region, which aimed to test and deliver reforms to SEND and Alternative Provision.
- Feedback regarding the quality of Rutland's SEND services was received from parents and carers through the Parent Carer Forum, the SEND Parent Collaboration Group and the annual review of EHCPs.
- The quality of SEND provision within schools was monitored by Ofsted and the Department for Education and they held regular meetings with the local authority to discuss any issues.
- The Head of SEND, Inclusion and Learning confirmed that Rutland received less High Needs Block funding per child through the National Funding Formula than many other Local Authorities because of a number of factors which included Rutland's schools not classed as being in an area of significant deprivation. The Chair confirmed he would send a letter on behalf of the committee to Alicia Kearns, Member of Parliament (MP) for Rutland and Melton and The Rt Hon Gillian Keegan MP, Secretary of State for Education to lobby for extra school funding.

ACTION: Councillor Ross

- Members were informed that the SEND service continued to work with the Council's Transport team to reduce transportation costs whilst ensuring the provision of good services.
- The Head of SEND, Inclusion and Learning confirmed that the local authority must respond within 20 weeks to the receipt of an assessment for an EHCP and that an EHCP would only be approved once all the necessary documents had been received including reports from specialists e.g. educational psychologists and these were sometimes delayed due to high demand.

RESOLVED

That the Committee:

- a) **NOTED** the increase in numbers of children requiring Education Health and Care plans and the implications of this on the High Needs Budget.
- b) **NOTED** the actions being taken with the aim to deliver better value and increase parental confidence in their local education provision.

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Councillor Tim Smith, Gill Curtis and Kulwinder Bola
left the meeting at 8.32 p.m.

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12 SCRUTINY IMPROVEMENT PLAN

- The Chair informed members that following the review of the scrutiny process, Council had recommended that the newly formed Strategic Overview and Scrutiny Committee should develop and implement an improvement plan.

- The Chair recommended to members the virtual training events held by [East Midlands Councils](#) and encouraged all members to assist in the development of the committee's work programme moving forward.
- The Scrutiny Officer confirmed she had produced an Improvement Plan for 2023-2024, which detailed all the work and actions undertaken throughout the year to better the role of the Strategic Overview and Scrutiny Committee.

RESOLVED

That the Committee:

- a) **APPROVED** the Strategic Overview and Scrutiny Improvement Plan for 2023-2024.

13 GROUP AND PANEL UPDATES

A. ASSET REVIEW TASK AND FINISH GROUP

A verbal update was received from Councillor Rosemary Powell, Chair of the Asset Review Task and Finish Group. During the discussion, the following points were noted:

- The Chief Executive had informed the committee on the 23rd November 2023 that data for the Asset Review Business Cases was expected in January 2024.
- Councillors Rosemary Powell and Karen Payne met with the Chief Executive and the Strategic Director for Places on the 4th January 2024 but no actions for the involvement of the Scrutiny Committee could be identified at that time so it was agreed to review the situation at the end of February 2024.
- A further meeting was held on the 11th March 2024 and draft Terms of Reference for the Asset Review Task and Finish Group were drafted (copy attached).
- Councillors Rosemary Powell and Karen Payne had requested that the Task and Finish Group should review information/documents before the Stage 1 report of the Asset Review was presented to Cabinet on the 16th April 2024 but that the group had so far received limited information.
- Councillor Powell informed members that, due to the very tight timescales involved, it was felt that the Asset Review Task and Finish Group could not be involved in Stage 1 of the Council's Asset Review but that it would be involved in Stage 2 of the review.
- Members discussed the possibility of holding a Special Meeting of the Strategic Overview and Scrutiny Committee on the 11th April 2024. The Clerk reminded members that committee meetings were formal, public meetings held in the Council Chamber and that any meeting and its documentation required 5 clear working days' notice.
- The Chair agreed that the timescale for Stage 1 of the Asset Review was too tight for the Strategic Overview and Scrutiny Committee to identify/agree any recommendations for presentation to Cabinet on the 16th April 2024.
- Councillor Powell proposed that the Leader of the Council and the Chief Executive should be informed that the Scrutiny Committee was unable to scrutinise Stage 1 of the Asset Review due to the short notice and tight timescales provided.

RESOLVED

That the Committee:

- a) **AGREED** that the Chair of the Strategic Overview and Scrutiny Committee would contact the Leader of the Council and the Chief Executive regarding the Scrutiny Committee's inability to scrutinise Stage 1 of the Asset Review process due to the short notice and tight timescales provided.

B. FLOODING EVIDENCE PANEL

A verbal update was received from Councillor Lucy Stephenson, Chair of the Flooding Evidence Panel. During the discussion, the following points were noted:

- The work of the Flooding Evidence Panel was currently on-track.
- A scoping document had been completed and 3 groups had been established:
 - i. Group 1 (Internal): Rutland County Council (Communications, Highways, Planning, Environmental Services)
 - ii. Group 2 (Community): Residents, Businesses, Parish/Town Councils, Parish Meetings
 - iii. Group 3 (External): Emergency Services, Environment Agency, Anglian Water, Severn Trent, Voluntary Sectors etc.
- Two winter flooding surveys had been published on the Council's website: one for residents/businesses and one for Parish/Town Councils.
- The deadline for both surveys was Wednesday, 27th March 2024.
- To date 340 responses had been received on the residents/businesses survey and 26 responses on the Parish/Town Councils survey.
- Hard copies of the surveys were also available in all Rutland libraries for people to complete.
- The Evidence Panel's report/recommendations would be completed by the end of April and then presented to the Scrutiny Committee for its comments/approval.
- Members stated that residents had expressed concern about submitting their postcode as part of the survey.
- Councillor Stephenson confirmed that:
 - i. The reason for asking for the postcode was to ascertain if some parts of the county had been impacted more than others.
 - ii. Giving a postcode would not make any individual or individual property identifiable.
 - iii. Both surveys had been checked by the Information Governance team to ensure GDPR compliance.
 - iv. It was possible to complete the survey without submitting postcode details.

14 ANY URGENT BUSINESS

There was no urgent business.

15 DATE OF NEXT MEETING

The date of the next meeting would be confirmed following the Annual Council meeting in May 2024.

The Chair declared the meeting closed at 9.05 pm.

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SUMMARY OF ACTIONS

No.	Ref.	Action	Person
1.	11	The Head of SEND, Inclusion and Learning confirmed that Rutland received less High Needs Block funding per child through the National Funding Formula because Rutland's schools were not classed as being in a 'deprived area'. The Chair to send a letter on behalf of the committee to Alicia Kearns, Member of Parliament (MP) for Rutland and Melton and The Rt Hon Gillian Keegan MP, Secretary of State for Education to lobby for extra school funding.	Councillor Ramsay Ross

Rutland County Council

Strategic Overview & Scrutiny Committee

21st March 2024

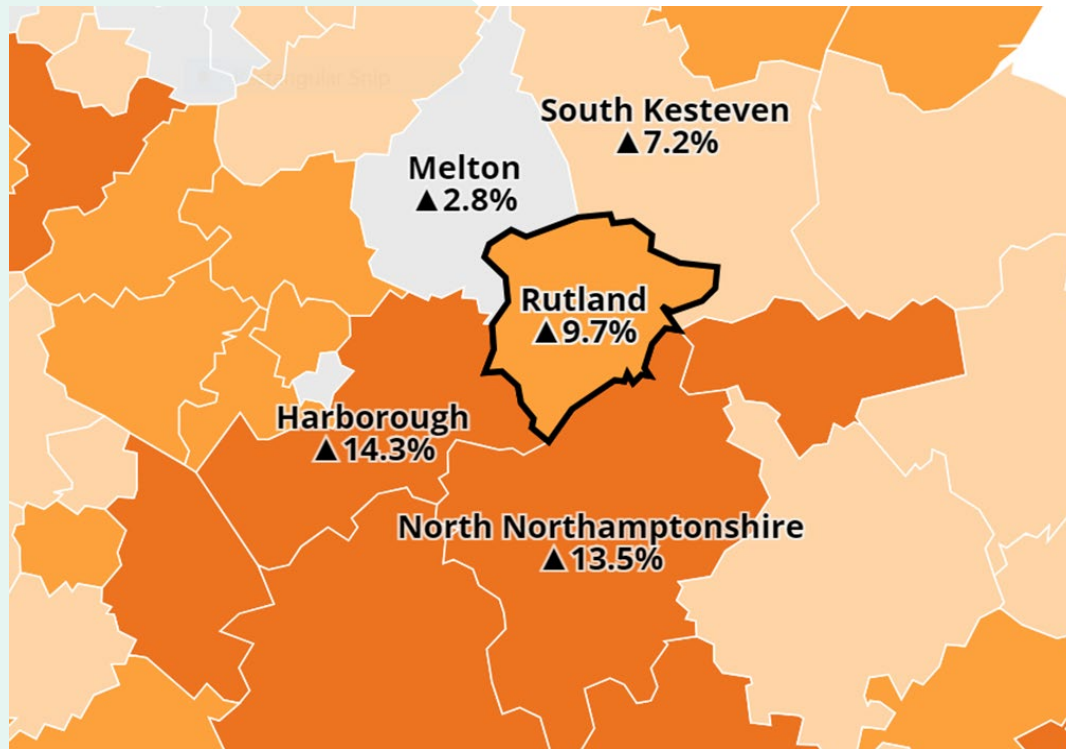
**Update on Special Educational Needs and/
or Disabilities in Rutland**

Aim:

To provide the Scrutiny Committee with an update on how the Local Authority's Special Education Needs provision is being reviewed to ensure it is meeting the needs of children and young people in our area.

Update the Scrutiny Committee on the intention and implementation of the Delivering Better Value Programme

The local demographic overview of Rutland – ONS figure 2011-2021



In Rutland, the population size has increased by **9.7%**, from around 37,400 in 2011 to 41,000 in 2021.

This is higher than the overall increase for England (**6.6%**), where the population grew by nearly 3.5 million to 56,489,800.

An increase in population could mean an increase in the number of children and adults identified as having a special educational need and/ or a disability (SEND).

— **What is our aim?**

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- Rutland parents and carers will be confident that their child's needs can be met in their local community when this is in the best interests of the child.

We know we will have achieved this when:

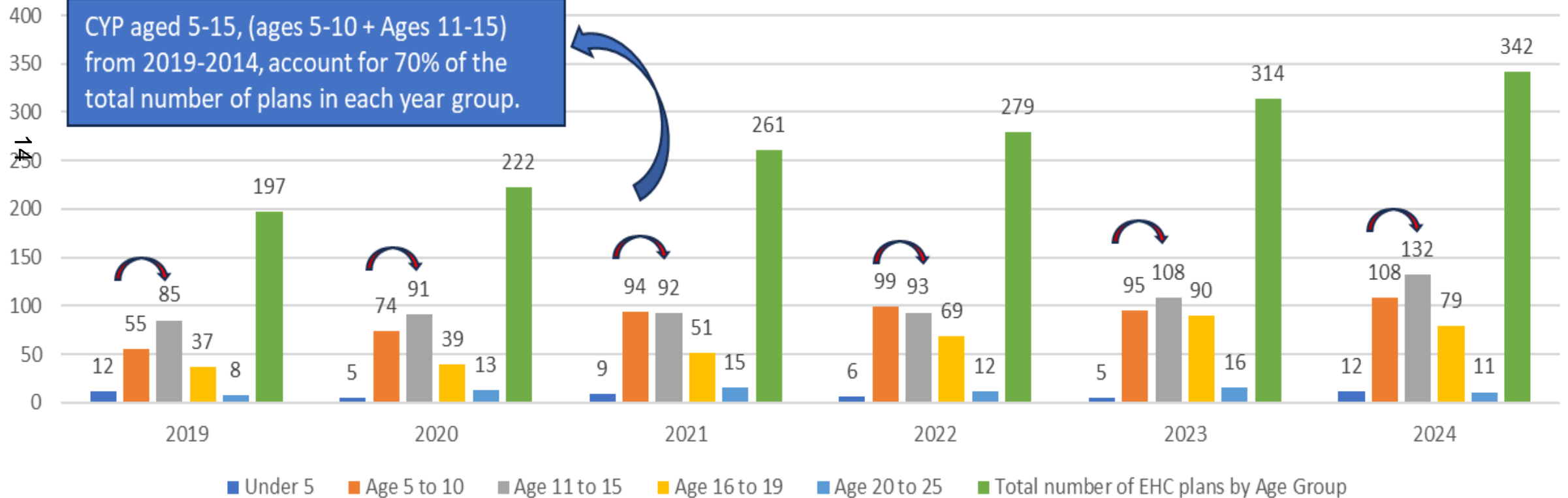
- Parents are confident that their child's educational needs can be met in their local mainstream early years setting or school when this is in the best interests of the child
- 11 • Children thrive in mainstream provision, achieving educationally, socially and emotionally, and are well-prepared for adulthood. High quality specialist provision is accessible for those children whose needs require an identified specialist approach.
- Mainstream education providers are confident in meeting the needs of all groups of children, ensuring that ordinarily available provision is embedded in daily practice in every Rutland early education setting and school, and that reasonable adjustments are considered and implemented swiftly where this is required
- Education, health and social care colleagues make effective contribution to the early and accurate identification of additional need and to the delivery of well-planned and timely intervention, with clear expectation for shared accountability of impact

— **Why do we want this?**

- **To ensure we are meeting the needs of our EHCP cohort in the best way we can**
 - Enabling greater feelings of belonging by keeping children and young people with, and without SEND, together - (where possible)
 - Helping children and young people with SEND to live and receive their education in their home community* (where possible).

SEND Profile by age 2019-2024

Age of Children and Young People with SEND from 2019-2024



– List of all primary SEND needs

*Autistic Spectrum Disorder (ASD)

Hearing Impairment (HI)

↻*Moderate Learning Difficulty (MLD)

Multi- Sensory Impairment (MSI)

Physical Disability (PD)

Profound & Multiple Learning Difficulty (PMLD)

*Social, Emotional and Mental Health (SEMH)

*Speech, Language and Communications needs (SLCN)

Severe Learning Difficulty (SLD)

Specific Learning Difficulty (SpLD)

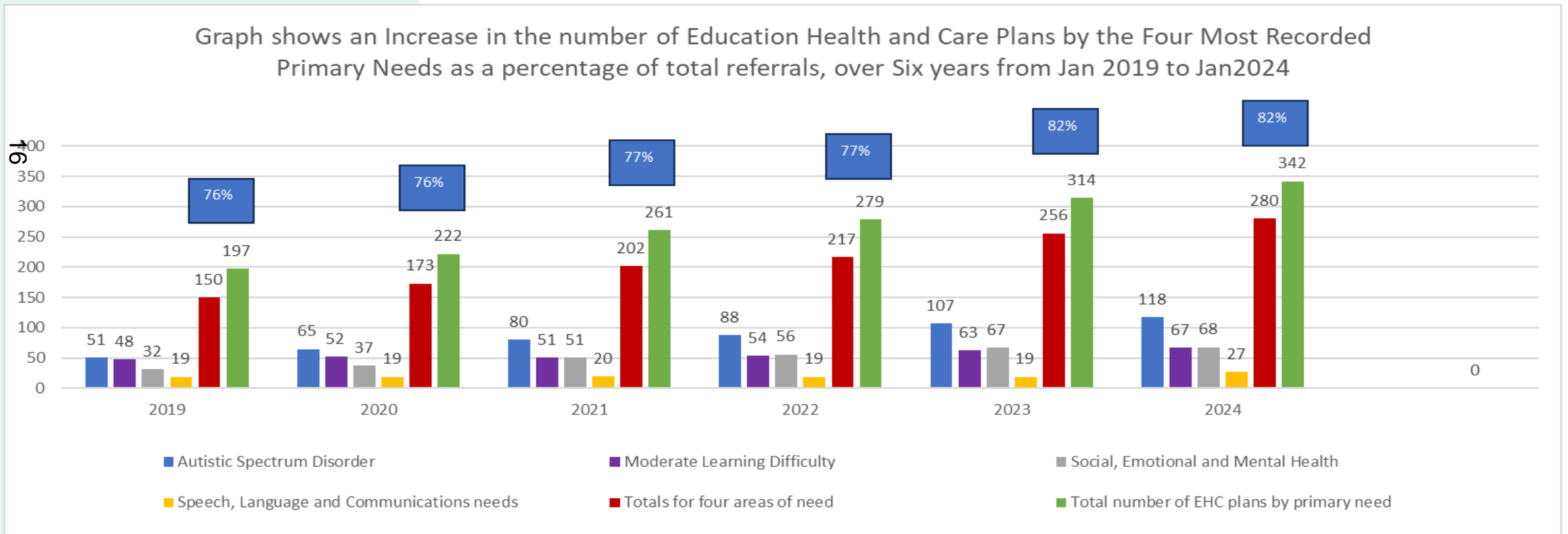
Visual Impairment (VI)

Other Difficulty/Disability (OD)

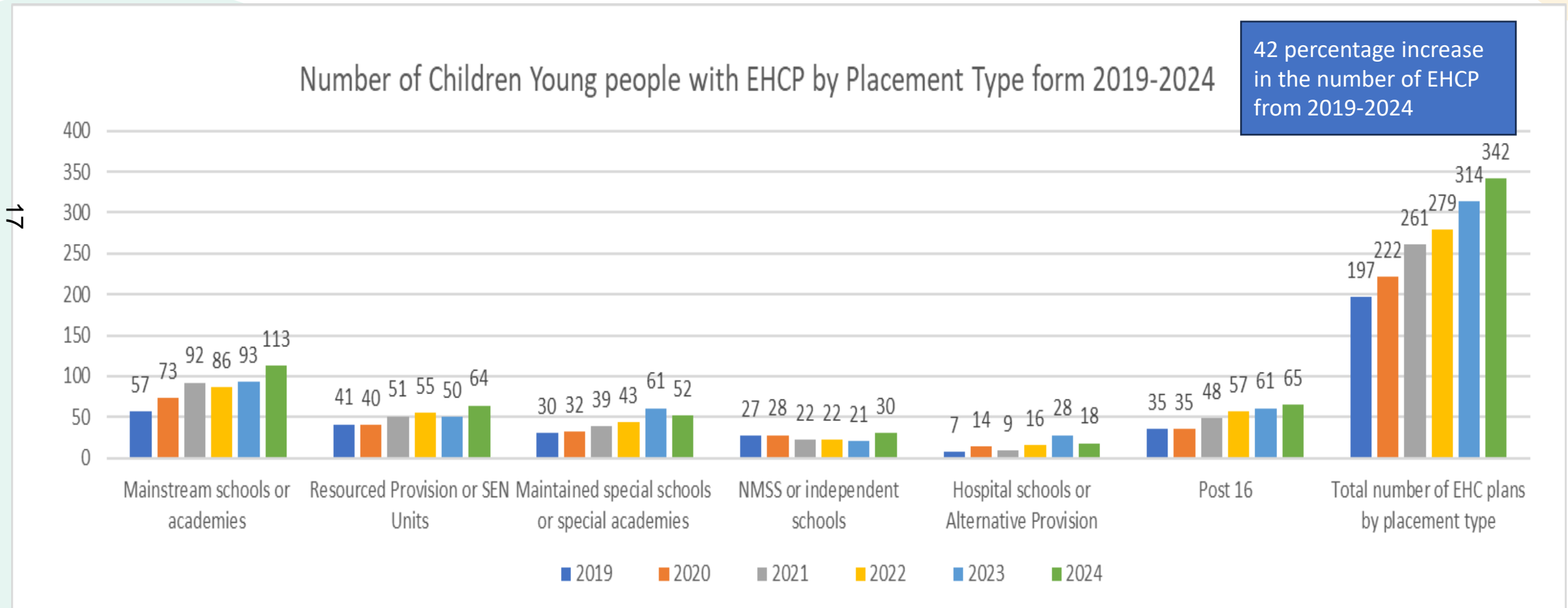
SEN support but no specialist assessment of type of need (SEN)

— To ensure early and accurate identification of primary need so that intervention is timely and appropriate

- The four most frequently reported needs on EHCP over last six years were: ASD, SEMH, MLD, SLCN.



— Rutland children and young people with an EHCP by placement type 2021-2024

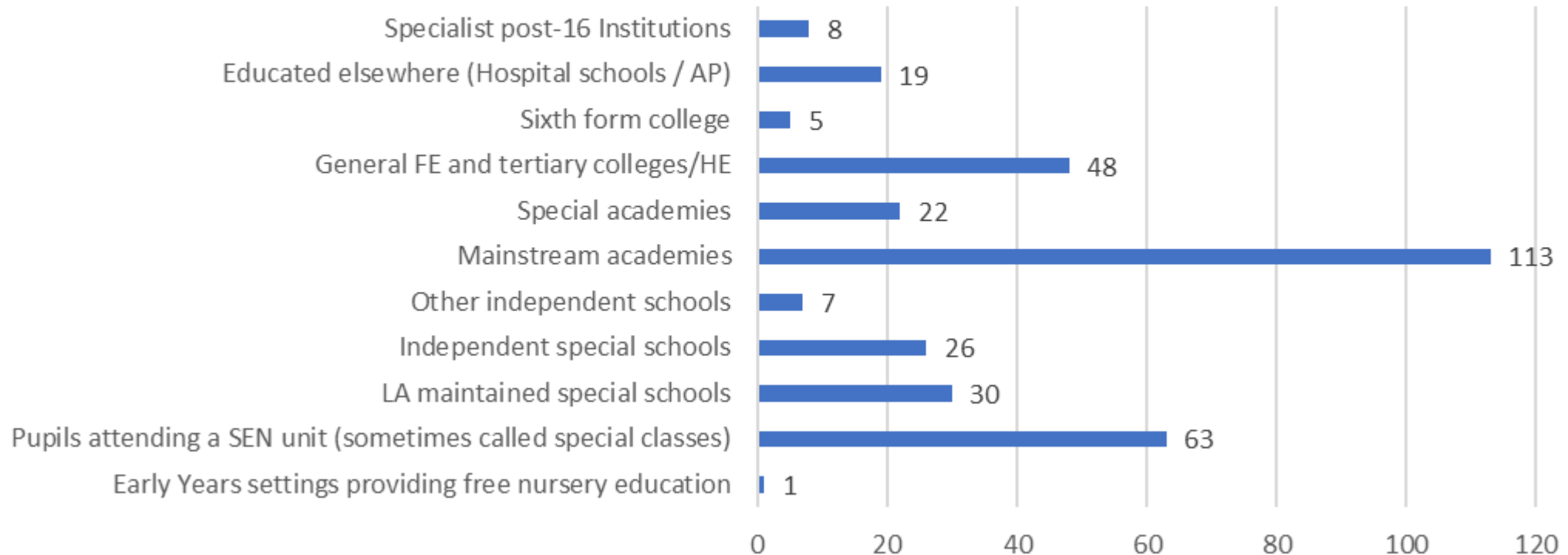


Number of Pupils in each type of setting shown by National Curriculum Year Groups

29/02/2024		Type of Setting							
Number of Pupils in each type of setting shown by National Curriculum Year Groups	Type of Setting							Grand Total	
	NCY	AP	INMSS	Mainstream	Post 16	Resource Base	Special School		
	-1				1			1	
	0				4		1	5	
	1		1		4		3	1	
	2				4		2	3	
	3	1	4		6		4	3	
	4		1		16		4	4	
	5		1		14		1	2	
Phased Transition	6	2	3		17		6	3	
	7	1	5		12		6	1	
	8	2	3		15		7	6	
	9	1	2		9		9	7	
	10		3		5		10	6	
	11	1	1		7		10	4	
Phased Transition	12		5			8		3	
	13	1	2			19		3	
	14	3	2			18		1	
	15	3				10			
	16	2				2			
	17	1							
	18					2			
	19	1				1			
	21					1			
	Grand Total	19	33	114	61	63	52	342	

- Deeper look at the placement types to ensure Education Health and Care Plans are effective, by ensuring children and young people are educated in an education setting which is meeting their needs

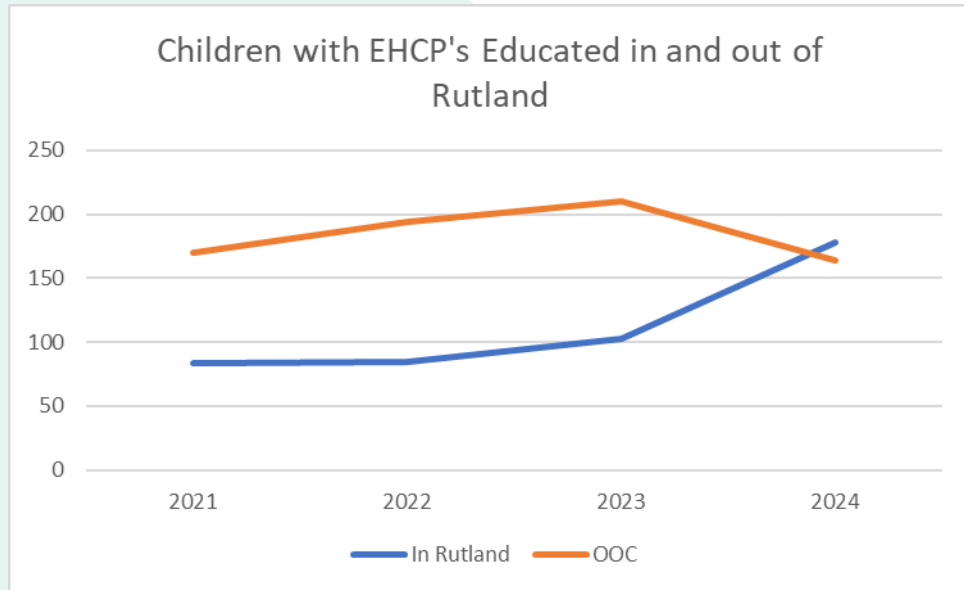
342 EHCP by Setting Type Feb 2024



— What is the data telling us?

- In Rutland, there has been a noticeable increase in the Number of Education Health Care Plans from 2019 to 2024.
- The current number of EHCP as at mid-February 2024 at **342**.
- The increase in the number of EHC plans impacts on the High Needs overspend.
- Most children and young people with a plan are placed in Rutland's mainstream schools or Academies,
- There has been an increase in the more complex needs – resulting in more placements in expensive non-maintained special school (NMSS) - 21 placements in 2023 increasing to 30 places in 2024,.
- Overall Rutland numbers reflects national trends. The number of children and young people with EHC plans increased to 517,000, as at census day in January 2023, up by 9% from 2022. This has increased each year since 2010. (Latest published data)

— Trend in Rutland children and young people with an EHCP attending their local education setting



	2021	2022	2023	2024
In Rutland	84	85	103	178
OOC	170	194	210	164

— **What action we are taking?**

What is the current Rutland offer in mainstream schools?

Oakham C of E Primary	Designated Specialist Provision (DSP)	Children with Cognition and Learning needs and/or Communication and Interaction Needs	Reception, Key Stage 1 and 2	24 full time equivalent places increasing to 28 in September 2024
Edith Weston Primary School	Nurture Hub	Dual placement specialist intervention for children with Social Emotional and Mental Health (SEMH) / attachment difficulties. Also offers outreach support to other Rutland Primary Schools	Reception, Key Stage 1 and 2	Onsite provision is available for 4-6 full time equivalent places during the academic year.
Catmose College	Designated Specialist Provision (DSP)	Children with Cognition and Learning needs; also low to moderate behavioural support and sensory needs.	Key Stage 3 and 4	30 full time equivalent places
Uppingham Community College	Mainstream Plus	A primarily mainstream offer with additional support from a smaller tutor group and access to all the mainstream facilities for children with Cognition and Learning and or Social Emotional and Mental Health (SEMH) needs access identified within their Education, Health and Care Plan (EHCP)	Key Stage 3 and 4	10 places
Uppingham Community College	Enhanced Resource Provision (ERP)	Children have a primary Communication and Interaction need whose special educational needs require specialist support over and above that which a mainstream school can normally provide within an Education, Health and Care Plan (EHCP).	Key Stage 3 and 4	15 full time equivalent places during the academic year

This offer is augmented by The Supporting Schools Partnership (SSP) primary and secondary schools

— Delivering Better Value (DBV)

The Delivering Better Value is a DfE grant worth 1m, paid quarterly until Jan 2025, on meeting milestones.

RCC is one of 55 LA in this invest to change programme for SEND

CIPFA undertook a deep dive into RCC data in Spring/Summer 2023 and identified four key area for focus:

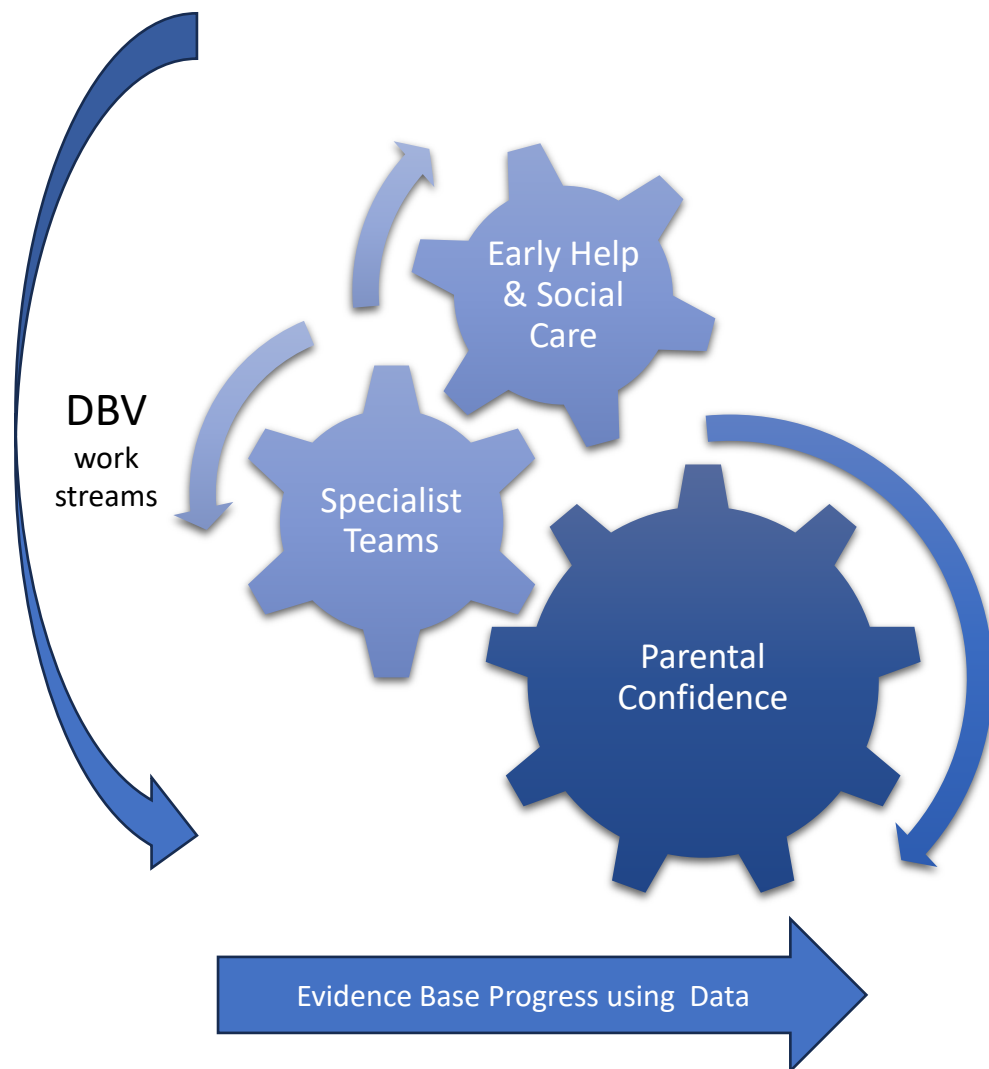
- Workstream 1: Developing Parental Confidence/ Engagement
- Workstream 2: Specialist Team Support in Schools and Settings
- Workstream 3: Social Support Early Intervention
- Workstream 4: Data Improvements and Infrastructure/ Capacity

In November 2023, a work plan was created and put in place to address the workstreams

Rutland's Approach to Delivering Better Value (DBV)



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Parental Confidence	Workstream:- <ul style="list-style-type: none"> . Inclusive schools . Early years . Specialist provision . Voice of children and young people
Specialist Team	Advisors for Teaching & Learning – SEND - AET, SCLC, EHCP Quality Lead – SEND Audits & Deep dives into cases & EOTAs visits
Early Help	Dedicated resource to support SEND families from Family Hub – outreach First point of support SEND Navigator

— Planned next steps

— What action we are taking – Delivering Better Value

The programme of work under Delivering Better Value (DBV), will support and empower settings and schools, to confidently meet a greater range of SEND needs, as identified in slide 9. By increasing the current school offer to be wider and in line with most reported needs we aim to raise parental confidence in the ordinarily available offer such that most needs can be met without the need for an EHCP.

The DBV planned initiatives aim to slow down the growth in EHCPs and so reduce the High Needs Fund deficit. The expected savings over time are shown below,

2024/25 £737k

2025/26 £1,418k

2026/27 £2,231k

2027/28 £3,126k

2028/29 £3,220k

2029/30 £3,317k

The DBV programme aims to arrest the deficit but will not return it to a balanced budget without change to policy or central government funding.

What next?

Continue to develop confidence and capacity of the education sector to better meet need through ordinarily available provision plus reasonable adjustments where required

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Further enhance more specialist provision within Rutland mainstream settings, supported through use of the SEND Capital budget

Undertake detailed status report to evaluate options for keeping children whose needs cannot be met in mainstream or enhanced provision closer to home

Improve commissioning approaches for children who require specialist education provision to ensure best value in meeting those needs

— Conclusion

In Summary:-

The aim of DBV is to actively seeks to build the capability which meets wider need within Rutland's mainstream education settings for those with SEND and increase the parental confidence in the offer available within their community. So that children and young people with SEND can benefit from exceptional education nearer to their home and the High Needs funding can be used more effectively within, and across, Rutland.

ANY QUESTIONS

STRATEGIC OVERVIEW AND SCRUTINY COMMITTEE

TASK AND FINISH GROUP: TERMS OF REFERENCE

Name of Group	Asset Review Task and Finish Group		
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Membership Minimum of 4 members, maximum of 6 members.	1	Councillor R Powell	Chair
	2	Councillor K Payne	Vice Chair
	3	Councillor N Begy	
	4	Councillor S Harvey	
	5	Councillor S Lambert	

Cabinet Member(s) Responsible: <i>Mark with an X</i>		Councillor Gale Waller: Leader of the Council
		Councillor Andrew Johnson: Deputy Leader and Portfolio Holder for Governance and Resources
	X	Councillor Paul Browne: Portfolio Holder for Planning, Property and Economic Development
		Councillor Diane Ellison: Portfolio Holder for Adults and Health
		Councillor Tim Smith: Portfolio Holder for Children and Families
		Councillor Christine Wise: Portfolio Holder for Transport, Environment and Communities

Relevant Director(s): <i>Mark with an X</i>		Angela Wakefield, Director of Law and Governance
		Dawn Godfrey, Strategic Director for Children and Families
		Kim Sorsky, Strategic Director for Adult Services and Health
	X	Kirsty Nutton, Strategic Director of Resources
		Mike Sandys, Director of Public Health LCC/RCC
	X	Penny Sharp, Strategic Director for Places

Lead Officer(s)	Andrew Gordon	Interim Head of Property

Officer Support:	Jane Narey, Scrutiny Officer	Tel: 01572 758311 Email: democraticservices@rutland.gov.uk
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Purpose of the Group	<ul style="list-style-type: none"> Specify exactly what the Group will be examining. Be clear about what the Group will <u>not</u> be looking at. Identify how this relates to the Corporate Plan and clearly identify the relevant Strategic Aim. 	<ul style="list-style-type: none"> The group will scrutinise the recommended options for Phase 1 (Catmose House, Museum and Catmose Cottage) of the Councils Asset Review Business plans and Draft Asset Strategy. The group will not scrutinise the options for the other 4 key assets included in the Asset Review. The group will not scrutinise the work done to date as part of the Asset Review.
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Strategic Aim: <i>Mark with an X</i>	x	Tackling the climate emergency
	x	A diverse and sustainable local economy
	x	Support the most vulnerable
	x	Provide good public services

<p>Criteria for the Group</p> <ul style="list-style-type: none"> Why has this particular topic been considered to be a priority issue for scrutiny? Does it stand up to the PAPER test? <p>Public Interest – is the matter of concern to residents?</p> <p>Ability to have an impact – can Scrutiny influence and change things?</p> <p>Performance – is it an underperforming area or service?</p> <p>Extent – does it affect a number of residents or a large geographic area?</p> <p>Replication – is it a new matter? i.e. not discussed in the past 6 months or currently being dealt with</p> <ul style="list-style-type: none"> Which of the 4 core scrutiny principles will it satisfy? <ol style="list-style-type: none"> Provides constructive ‘critical friend’ challenge. Amplifies the voice and concerns of the public. Is led by independent people who take responsibility for their role. Drives improvement in public services. 	<ul style="list-style-type: none"> The Corporate Leadership Team has requested the involvement of the Strategic Overview and Scrutiny Committee to assist in the review of council assets - Phase 1. Public Interest / Extent: The outcome of the asset review may affect a high number of residents. This will lead to high public interest in the issue. The creation of an Asset Review Task and Finish Group will satisfy all 4 core scrutiny principles.
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<p>Objectives of the Group</p> <ul style="list-style-type: none"> Specify what the Group will be seeking to achieve. Can the objectives be defined using the SMART objective framework? <p>Specific Measurable Achievable Realistic Time Limited</p>	<p><u>Stage 1</u></p> <ul style="list-style-type: none"> To comment to Cabinet in advance of its meeting on 16th April 2024 on the proposed business plan options for Phase 1 identifying any opportunities, risks or issues. <p><u>Stage 2: TBC</u></p> <ul style="list-style-type: none"> To be involved at each stage of the development of the business cases for the preferred option(s), test any assumptions made and make recommendations to Cabinet.
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<p>Methodology</p> <p>What types of enquiry will be used to gather evidence?</p> <ul style="list-style-type: none"> • Data research • Site visits / job shadows / observations • Interviews with key officers / service users / witnesses / experts • Questionnaires and surveys • Legislation 	<p><u>Stage 1</u></p> <ul style="list-style-type: none"> • Evidence research from Capital Programme Board papers <p><u>Stage 2: TBC</u></p> <ul style="list-style-type: none"> • Interviews with key officers, possible questionnaires for service users and staff and visits/ information from other local authorities.
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<p>Resources & Budget Requirements</p> <p>What resources and/or budget will be required by the Group?</p> <p>This should include detail on who will organise meeting dates, take any notes required and who will write the final and any interim reports.</p>	<ul style="list-style-type: none"> • No budget will be required. • Officer time to attend/support the meetings. • Both meetings will be held virtually. • Scrutiny Officer will arrange/book both virtual meetings. • A member of the Task and Finish Group will produce brief notes from each meeting. • The Chair, with the support of the Scrutiny Officer, will produce a written statement for approval by the SOSC regarding comments to Cabinet on the proposed option for the 3 assets in Phase 1 and any identified opportunities, risks or issues. • The Chair, with the support of the Scrutiny Officer, will produce a final report for presentation to the SOSC.
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<p>Proposed Time Scales</p> <ul style="list-style-type: none"> • Identify key meeting dates and any deadlines for reports or decisions. 	18/3/24	Draft evidence papers to be available from Capital Programme Board
	19/3/24 - 10/4/24	Review of papers and recommendations to Cabinet. <i>Recommendations to Cabinet will need to be submitted to Democratic Services by 2nd April 2024 for publication on the 8th April 2024.</i> <i>There is no SOSC meeting before the 2nd April 2024 to approve the recommendations BUT the SOSC could vote at its meeting on the 21st March to allow the Chair to approve the recommendations on its behalf.</i>
	16/4/24	STAGE 1 - Cabinet meeting to review options
	April - December 2024	Review of development of business cases.
	31/3/25	STAGE 2 - Completion of final recommendations to Cabinet.

TOR Approved by SOSC	Date:
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